

1. PRIMARY IDENTIFICATION

Bring One Original of the following documents with complete name

- Valid Canadian passport
- Original or certified Canadian birth certificate
- Canadian naturalization certificate
- Canadian certificate of citizenship

2. PROOF OF SOCIAL SECURITY

Bring One Original of the following documents with complete name and Social Security number

- Social Security card
- W-2 form (not handwritten)
- Paycheck/stub
- SSA-1099
- 1099 form (not handwritten)

3. PROOF OF RESIDENTIAL ADDRESS

Bring Two of the following documents, copies are accepted

Note: Current driver license or ID card may not be used as proof of residential address.

- Household information document- Deed, mortgage, monthly mortgage statement, or residential rental/lease agreement
- Florida Voter Registration Card
- Valid Florida Vehicle/Vessel Registration or Title
- Utilities bills – (Ex. water, gas, electricity, cell phone, cable) (must be dated within the last 30 days)
- Automobile Payment Booklet (must be dated within the last 30 days)
- Selective Service card (must be dated within the last 30 days)
- Medical or Health card and/or Medical bill (must be dated within the last 30 days)
- Homeowner's and/or Automobile insurance policy or bill (must be dated within the last 30 days)
- Employer Documentation (W-2 form or 1099 form, paycheck stub)

- A letter from a homeless shelter, transitional service provider, or half-way house verifying that the customer resides at the shelter address (must be dated within the last 30 days)
- Financial Statements (bank, credit cards or investment accounts) (must be dated within the last 30 days)
- Mail/Documents issued by Federal, State, County or City government agencies (including city and county agencies) (must be dated within the last 30 days)
- A letter from a homeless shelter, transitional service provider or half-way house verifying they receive your mail. The letter must be accompanied by a completed and notarized [Certification of Address Form](#)

Clients who do not have any of the above documents in their name may provide two proofs of residential address (see below) from a parent, step-parent, legal guardian or other person with whom they reside and a [Certification of Address](#) form.

Two acceptable proofs of residential address (in the name of the person you reside with)

Must provide **one (1)** household information document with the residential address in the name of the person you reside with:

- Deed
- Mortgage Agreement
- Recent Monthly Mortgage Statement
- Rental or Lease Agreement

Must provide **one (1)** supporting document with the residential address in the name of the person you reside with:

- Florida Voter Registration Card
- Selective Service Card
- Florida Vehicle or Vessel Documentation
- Utility Bills dated within the last 30 days (ex. water, gas, electricity, telephone/cell, cable, etc)
- Financial Statement dates within the last 30 days (ex. bank, credit card or investment account statements)
- Professional license issued by a U.S. government agency



- Employer Documentation dated within last 30 days (ex. paycheck stub, W-2 form)
- Insurance policy or bill for homeowner's and/or automobile dated within last 30 days
- Documents issued by federal, state, county or city government agencies dated with last 30 days
- FDLE Registration form completed by the local sheriff's department or Department of Corrections dated with last 30 days

