

**1. PRIMARY IDENTIFICATION**

**Bring One Original of the following documents with complete name**

- Valid employment authorization card issued by the U.S. Department of Homeland Security (DHS) form I-688B or I-766
- Non-expired proof of non-immigrant classification provided by DHS form I-94 with required supporting attachment(s). If a customer is unsure of the required documentation, they should bring all United States Citizenship and Immigration Services (USCIS) documentation with them. I-94s must be accompanied by a valid passport with a date of entry stamp. Certain classifications require additional documentation. Some examples are:
  - F-1 and M-1 classification must be accompanied by an I-20
  - J-1 or J-2 designation must be accompanied by a DS2019
  - Refugee, asylee and parolee classifications must be accompanied by additional documentation;
- I-571 travel document/refugee travel permit
- I-512 parole letter accepted
- Immigration judge's order granting asylum or cancellation of removal.

*Notes:*

- Documents must be valid for more than 30 days from the date of issuance.
- Non-U.S. citizens applying for an original driver license will be issued a 60-day temporary paper permit without a photo and a receipt. Non-U.S. citizens applying for an ID card will be issued a receipt. Upon identity and legal status verification, a driver license or ID card will be issued within 60 days and mailed to the address on the driver record. The driver license or ID card will be issued for the period of time specified on the USCIS document, up to a maximum of four years.
- If lawful status or identification is not verified, a denial of issuance letter will be mailed to you.

**2. PROOF OF SOCIAL SECURITY**

**Bring One Original of the following documents with complete name and Social Security number**

- Social Security card
- W-2 form (not handwritten)
- Paycheck/stub
- SSA-1099
- 1099 form (not handwritten)



### 3. PROOF OF RESIDENTIAL ADDRESS

**Bring Two of the following documents, copies are accepted**

*Note: Current driver license or ID card may not be used as proof of residential address.*

- Household information document- Deed, mortgage, monthly mortgage statement, or residential rental/lease agreement
- Florida Voter Registration Card
- Valid Florida Vehicle/Vessel Registration or Title
- Utilities bills – (Ex. water, gas, electricity, cell phone, cable) (must be dated within the last 60 days)
- Automobile Payment Booklet (must be dated within the last 60 days)
- Selective Service card (must be dated within the last 60 days)
- Medical or Health card and/or Medical bill (must be dated within the last 60 days)
- Homeowner’s and/or Automobile insurance policy or bill (must be dated within the last 60 days)
- Employer Documentation (W-2 form or 1099 form, paycheck stub)
- A letter from a homeless shelter, transitional service provider, or half-way house verifying that the customer resides at the shelter address (must be dated within the last 60 days)
- Financial Statements (bank, credit cards or investment accounts) (must be dated within the last 60 days)
- Mail/Documents issued by Federal, State, County or City government agencies (including city and county agencies) (must be dated within the last 60 days)
- A letter from a homeless shelter, transitional service provider or half-way house verifying they receive your mail. The letter must be accompanied by a completed and notarized [Certification of Address Form](#)

Clients who do not have any of the above documents in their name may provide two proofs of residential address (see below) from a parent, step-parent, legal guardian or other person with whom they reside and a [Certification of Address](#) form.



**Two acceptable proofs of residential address** (in the name of the person you reside with)

Must provide **one (1)** household information document with the residential address in the name of the person you reside with:

- Deed
- Mortgage Agreement
- Recent Monthly Mortgage Statement
- Rental or Lease Agreement

Must provide **one (1)** supporting document with the residential address in the name of the person you reside with:

- Florida Voter Registration Card
- Selective Service Card
- Florida Vehicle or Vessel Documentation
- Utility Bills dated within the last 60 days (ex. water, gas, electricity, telephone/cell, cable, etc)
- Financial Statement dates within the last 60 days (ex. bank, credit card or investment account statements)
- Professional license issued by a U.S. government agency
- Employer Documentation dated within last 60 days (ex. paycheck stub, W-2 form)
- Insurance policy or bill for homeowner's and/or automobile dated within last 60 days
- Documents issued by federal, state, county or city government agencies dated with last 60 days
- FDLE Registration form completed by the local sheriff's department or Department of Corrections dated with last 60 days

